

QUOTATION REQUEST FORM

UNIT PENTADBIRAN FKKSA (PEROLEHAN)
FAKULTI KEJURUTERAAN KIMIA DAN SUMBER ASLI
UNIVERSITI MALAYSIA PAHANG
LEBUHRAYA TUN RAZAK, 26300 KUANTAN, PAHANG.

Ref No: UMP/FKKSA/SH/2018(98)

Date: 02/11/2018

Urgent Please Reply before **09/11/2018** via post / by hand only

Dear Sir/Madam,
Please quote me the best price for items

No	Item	Quantity	Price
1	<p>Kerja - kerja membaiki dan membaikpulih printer model: HP Designjet 800ps</p> <p>Kerosakan:</p> <ul style="list-style-type: none">- <i>System error 86: 01 Possibly a paper jam (tiada kertas selepas diperiksa)</i>- Printer terus berhenti selepas beberapa saat mula di suis ON kan	1 unit	

Please send your quotation before **09/11/2018** all quotations should be sent **via post in sealed envelope**. Please print the quotation reference number on right side in front of the envelope.

Please state your company FKKSA CSS Registration No. in your quotation (If your company already registered with us, you can get your registration number from <http://fkksa.ump.edu.my/index.php/en/procurement/fkksa-css-registration-no>)

If not available kindly submit your quotation together with Contractor/ Subcontractor/ Supplier Declaration Note. Quotation without FKKSA CSS Registration No. or Declaration Note will be never entertained.

If you have any relevant enquiries, please do not hesitate to call me for further clarification.

1. OCCUPATIONAL SAFETY & HEALTH COMPLIANCE

The management of successful companies shall give high commitment to ensure the safety and health of their workers, transporters, clients or users in accordance with Occupational Safety & Health Act (OSHA 1994) and Factories and Machinery Act (FMA 1967). These include but not limited to the following items:

1.1 Comply with Section 15: Occupational Safety and Health Act 1994

- i. The management of successful companies shall ensure, so far as is practicable, the safety, health and welfare at work of all his workmen (employees).
- ii. Without prejudice to the generality of item (i), the matters to which the duty extends, so far as is practicable, include in particular:
 - a. The making of arrangement for ensuring safety and absence of risks to health in connection with the use or operation, handling, storage and transport of substances.
 - b. The provision for such information, instruction, training and supervision as is necessary to ensure the safety and health at work of his workmen
 - c. The provision and maintenance of a working environment for his workmen that is safe without risk to health, and adequate as regards facilities for their welfare at work.

1.2 Personal Protective Equipment

Provision and maintenance of Personal Protective Equipment to all his workmen with adequate quantity and of approve quality. The equipment shall include but not be limited to the following:

- i. Safety boots
- ii. Safety helmets
- iii. Safety harness
- iv. Protective glove
- v. Safety Goggles
- vi. Ear plug and muffs
- vii. Dusk masks
- viii. Respirator

1.3 Permit to Work Approval

The management of successful companies will have to get a Permit to Work (PTW) from PTJ involved before allowed to carry out the supply. The management of successful companies has to fill up the PTW's form and must complies the Occupational Safety and Health regulation before work permitted by the PTJ's Officer or representative. UMP is entitled to impose any action pursuant to the incompliance of Occupational Safety and Health Act 1994 and Factories and Machinery Act (FMA 1967).

1.4 Safety Data Sheet (SDS)

The management of successful companies shall furnish a SDS for each hazardous chemical supplied and any chemical mixture containing hazardous substance at the concentration exceeding the cut-off value of concentration for the relevant hazard class. The SDS shall be in the national language and English language.

Thank you for giving us your kind support.
Best Regards,

(En. Ahmad Fauzi Bin Mat Som)

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